

## Volunteering Opportunities

The Attleboro Arts Museum creates an environment for all staff, interns, volunteers and trustees that is conducive to creativity, growth, ingenuity, resourcefulness, imagination and inspiration. We believe in lifelong learning, a passion for discovery, innovation – and “Arts for Everyone.”

### **Attleboro Arts Museum volunteers:**

- Want to give back to the community
- Enjoy working with people of all ages and backgrounds
- Meet a range of talented individuals (artists, educators, etc.)
- Are adaptable and enjoy exciting projects
- Want to share their enthusiasm for art and culture
- Have fun with others who share their passion
- Are greatly valued!

The Attleboro Arts Museum offers volunteer opportunities to complement *your* schedule! Depending on the day of the week and the time of day, there are a variety of opportunities from which to choose. The Attleboro Arts Museum strives to recruit, develop and retain volunteers and interns from racially and culturally diverse backgrounds and persons with disabilities. The Museum is handicap accessible.

### **Partial List of Opportunities:**

- **Administration:** Assist with daily operations.
- **Internships:** Earn college or community service credit; explore career opportunities in the arts, education and museum administration.
- **Education:** Teach an art class, assist instructors with children’s classes.
- **Exhibitions:** Hands-on support during gallery installations (painting, hanging etc.).
- **Facilities:** Paint, organize, upkeep of grounds, simple maintenance, etc.
- **Fund-raising:** Outreach, networking, phone calls, ticket sales, etc.
- **Hospitality:** Entertain guests at events; greet visitors at receptions.

### **For questions regarding volunteering at the Attleboro Arts Museum, please contact:**

Museum Programs Coordinator, Attleboro Arts Museum, 86 Park Street, Attleboro, MA 02703  
508.222.2644 x15; office@attleboroartsmuseum.org

**MISSION:** The Attleboro Arts Museum involves audiences of all ages and backgrounds in the visual arts through diverse educational programs and engaging arts experiences. We work to support the creative and artistic development of both promising and professional artists. The Museum is a privately supported, non-profit arts institution whose core commitment to "Arts for Everyone" guides the Museum's programs and operations.

*The Attleboro Arts Museum does not discriminate on the basis of age, race, color, national origin, sex, disability, religion or sexual orientation.*

# Volunteer Application

**All information is REQUIRED. Please Print.**

**Do you have a friend that we should contact?**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Volunteer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (if minor – under 17 yrs): \_\_\_\_\_  
DOB (if minor – MM/DD/YYYY): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Home telephone: (        ) \_\_\_\_\_ Cell: (        ) \_\_\_\_\_

Email: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Relationship to volunteer: \_\_\_\_\_

Emergency contact phone number: (        ) \_\_\_\_\_

Are you a Museum member? YES / NO      Please send me Museum membership info: YES / NO

**Please check the appropriate volunteer category that best describes you and complete any additional information required:**

\_\_\_\_\_ **I am a minor (age 14 – 17).**

\_\_\_\_\_ (Parent/Guardian please initial) The AAM's minimum volunteer age is 14. I understand that unless otherwise indicated by a Museum staff member, all minors under the age of 17 must be accompanied by an adult (18 years or older) while volunteering at the Museum. Some exceptions may apply depending on the volunteer job/time-frame. I give permission for my child to volunteer at the Attleboro Arts Museum.

\_\_\_\_\_ **I am a student seeking a volunteer Internship.**

- What college are you attending? \_\_\_\_\_
- Do you require a letter of completion for your volunteer hours? \_\_\_\_\_
- Do you have a maximum number of hours you need to complete? \_\_\_\_\_
- Do you have transportation to and from the Museum (please circle):    YES    NO

\_\_\_\_\_ **I am an adult (age 18+).**

\_\_\_\_\_ **I am the volunteer coordinator for a group/organization.**

**The Attleboro Arts Museum is handicap accessible. All group coordinators must schedule a meeting with the AAM prior to volunteering.**

- Name of the organization: \_\_\_\_\_
- Availability: \_\_\_\_\_
- Will there be staff coming with your group? \_\_\_\_\_
- I confirm that all staff members accompanying individuals for volunteer opportunities at the Attleboro Arts Museum have completed a CORI form with their organization. Initial: \_\_\_\_\_
- Does anyone in your group require special accommodations? \_\_\_\_\_

\_\_\_\_\_

# Volunteer Application (continued)

**All information is REQUIRED. Please Print.**

When are you available to volunteer (please be specific)?

Weekdays: \_\_\_\_\_ Weekends: \_\_\_\_\_

Daytime: \_\_\_\_\_ Evenings: \_\_\_\_\_

How did you hear about volunteering at the Attleboro Arts Museum?

\_\_\_\_\_

What interested you most about volunteering at the Museum?

\_\_\_\_\_

Is there an area you would like to focus on while volunteering at the Museum (please use list on page one of this document for reference)?

\_\_\_\_\_

Have you volunteered in the past? Tell us about your current and past volunteer experiences...

\_\_\_\_\_

Is there anything we should know to make your volunteer experience at the Museum the best it can be? For example: do you have any physical limitations?

\_\_\_\_\_

**The Attleboro Arts Museum is mandated by the Commonwealth of Massachusetts to do a Criminal History (CORI) check on all prospective and current volunteers age 18 years or older. CORI is used as a screening tool in the volunteer placement process. Volunteers are required to submit a CORI every 3 years. For more information about the CORI law please visit <https://malegislature.gov/Laws/SessionLaws/Acts/2002/Chapter385>.**

An Attleboro Arts Museum staff member will contact you after the receipt of your volunteer application. A brief in-person interview will be scheduled with applicants before working at the Attleboro Arts Museum.

**X Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**X Parental signature (for minors):** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please complete and return volunteer applications:*

**Mail to:** Attleboro Arts Museum 86 Park Street, Attleboro, MA 02703 Attn: Volunteering

**Email to:** [office@attleboroartsmuseum.org](mailto:office@attleboroartsmuseum.org), subject line "Volunteering – YOUR NAME"