

All NATURE-THEMED art must be securely framed or gallery wrapped and ready to hang with a secure wire hanging system.

**ALL FORMS MUST BE COMPLETED IN ADVANCE OF DELIVERY TO THE ATTLEBORO ARTS MUSEUM.**

## BACK TO NATURE/NATURE-THEMED ART EXHIBITION LOAN AGREEMENT

Exhibition Dates: March 4<sup>TH</sup> – 19<sup>TH</sup>, 2021

**PLEASE PRINT CLEARLY** – all information is required and will be used to label your artwork

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Home Phone: (     ) \_\_\_\_\_ Cell: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

OFFICE USE ONLY

How did you hear about this exhibition? (*email, postcard, colleague, other*) \_\_\_\_\_

**Schedule:**

(Note: The AAM is closed on Sundays and Mondays)

- Delivery of art: February 13th, 16th, 17th, 18th and 19th from 10am - 4pm
- In-gallery exhibition: March 4th – 19th, from 10am – 5pm
- Pick up of exhibited work: March 20th, 23rd, 24th, 25th from 10am – 4pm
- Work left beyond March 25th at 4pm will be charged \$5 per day, per piece. Late fee payable at the time of late pick-up.

**INVENTORY ON LOAN (PLEASE PRINT)**

NOTE: The information below must be legible & identical to the information provided on your Artwork ID form.

| TITLE OF ARTWORK<br>60 characters max – including spaces<br>(PLEASE PRINT) | MEDIUM | SIZE (w x h x d)<br>2D = Max 30"x30", including frame<br>2D & 3D weight less than 100 lbs.<br>3D footprint cannot exceed 24"x24" | SALE PRICE | INSURANCE VALUATION<br>(SEE #4 on back) |
|--|--------|--|------------|---|
|  |        |  |            |   |
|  |        |  |            |   |

**(PLEASE TURN OVER – this is a two-sided document)**

*Conditions Governing Loans:*

1. The Attleboro Arts Museum, thereafter AAM, will exercise the same care in respect to loans as it does in the safekeeping of comparable property of its own.
2. If selected for exhibition in the Flower Show, loans shall remain in the possession of AAM for the time specified on the face of this agreement and shall not be removed by the lender or by any agent of the lender prior to the official closing date of the exhibition mentioned on the face of this agreement. AAM reserves the right to withdraw the work of art described herein from the above exhibition at the discretion of the Director or Board of the AAM.
3. If the art listed on the face of this loan agreement is for sale, it is understood that the selling price shall be the lender's valuation listed above and shall include a handling charge of 30% of the selling price for AAM members (40% for non-members) payable to AAM in consideration of services rendered in the sale and exhibition of the work. The remaining percent of the selling price shall be payable to the lender contingent upon payment in full by the purchaser.
4. Unless the lender expressly elects to maintain his or her own insurance coverage, AAM will insure this loan under its finer arts policy for the amount listed on the face of this agreement under "Insurance Valuation" against all risks of physical loss or damage from any external cause on location during the period of the loan. There is a \$500.00 deductible on a per occurrence basis that will not be assumed by the museum for the price on loan. The maximum insurance value that will be covered is \$2000 (Insurance price listed on this Agreement) If the lender chooses to maintain his or her own insurance, AAM must be supplied with a certificate of insurance naming AAM as an additional assured or waiving subrogation against AAM. If the lender shall fail to supply AAM with such a certificate, this loan agreement shall constitute a release of AAM from any liability in connection with the work described on the face of this agreement.
5. Lender hereby agrees to remove from the AAM the artwork described on the face of this agreement, in accordance with the times listed, which is not selected for the exhibition or not sold by the conclusion of the Flower Show.

6. ANY INSTALLATION/HANDLING INSTRUCTIONS THAT RELATE TO THE **SAFETY** OF YOUR WORK?:

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*The conditions of this loan as stated above have been read and understood by the undersigned and the undersigned acknowledges that there are no guarantees, conditions, restrictions or representations concerning this loan other than those contained on the face of this agreement.*

**UPON DELIVERY TO THE ATTLEBORO ARTS MUSEUM PLEASE COMPLETE:**

(PRINT NAME OF ARTIST) \_\_\_\_\_ AGREES TO THE TERMS OF THIS LOAN AGREEMENT.

Are you the artist? Yes \_\_\_\_ No \_\_\_\_ If not, please print your name: \_\_\_\_\_

Number of pieces: \_\_\_\_\_ (maximum number of submissions = 2)

*If all guidelines are followed by the artist, the AAM guarantees that ALL submissions will be exhibited.*

Amount paid: \$ \_\_\_\_\_. **All fees are non-refundable.** Payable to the Attleboro Arts Museum.

- **One** submission: \$20 for museum members; \$25 for non-members

- **Two** submissions: \$30 for museum members; \$35 for non-members

Signature (required): X \_\_\_\_\_ Date: \_\_\_\_\_

AAM Staff: \_\_\_\_\_ Date: \_\_\_\_\_

**UPON REMOVAL FROM THE ATTLEBORO ARTS MUSEUM COMPLETE:**

Are you the artist? Yes \_\_\_\_ No \_\_\_\_

If not, please print your name: \_\_\_\_\_

Number of pieces you are picking up: \_\_\_\_\_

Signature (required): X \_\_\_\_\_ Date: \_\_\_\_\_

AAM Staff: \_\_\_\_\_ Date: \_\_\_\_\_