

ATTLEBORO ARTS MUSEUM

86 Park Street, Attleboro, Massachusetts 02703

www.attleboroartsmuseum.org

All NATURE-THEMED art must be securely framed or gallery wrapped and ready to hang with a secure wire hanging system.

2018 FLOWER SHOW NATURE-THEMED ART EXHIBITION LOAN AGREEMENT *(This is a 2-sided document)*

Exhibition Dates: March 22 – March 25, 2018

PLEASE PRINT CLEARLY – all information is required and will be used to label your artwork

Name: _____

Street: _____

City, State & Zip: _____

Home Phone: () _____ Cell: () _____

Email: _____

OFFICE USE ONLY

How did you hear about this exhibition? *(email, postcard, colleague, other)* _____

Schedule:

- Delivery of art: Thurs., Mar. 8, Fri., Mar. 9, from 10am – 4pm or Sat., Mar. 10 from 10am-**2pm**
- Accepted works posted on www.attleboroartsmuseum.org by Tues., Mar. 13, at 8pm
- Pick-up unaccepted work: Wed., Mar. 14-Fri., Mar. 16; 10am-4pm or Sat., Mar. 17; 10am-**2pm***
- Exhibition: Thurs., Mar. 22-Sun., Mar. 25. Hours: Thurs.-Sat.: 9:30am-4pm; Sun.: 12-4pm
- Pick up of exhibited work: Sun., Mar. 25; 4-5pm (after the Flower Show’s closing ceremony) or Tues., Mar. 27; 10am-4pm** *There will be a late fee of \$5 per day per piece. Late fee payable at time of late pickup. Thank you for your cooperation.*

- All work can be for sale. Commission: AAM members charged 30% of sales; non-members charged 40% of sales.

INVENTORY ON LOAN (PLEASE PRINT)

NOTE: The information below must be legible & identical to the information provided on your Artwork ID form.

TITLE OF ARTWORK 60 characters max – including spaces (PLEASE PRINT)	MEDIUM	SIZE (w x h x d) 2D = Max 36"x36", including frame 2D & 3D weight less than 100 lbs. 3D footprint cannot exceed 24"x24"	SALE PRICE	INSURANCE VALUATION (SEE #4 on back)

(PLEASE TURN OVER – this is a two-sided document)

Conditions Governing Loans:

1. The Attleboro Arts Museum, thereafter AAM, will exercise the same care in respect to loans as it does in the safekeeping of comparable property of its own.
2. If selected for exhibition in the Flower Show, loans shall remain in the possession of AAM for the time specified on the face of this agreement and shall not be removed by the lender or by any agent of the lender prior to the official closing date of the exhibition mentioned on the face of this agreement. AAM reserves the right to withdraw the work of art described herein from the above exhibition at the discretion of the Director or Board of the AAM.
3. If the art listed on the face of this loan agreement is for sale, it is understood that the selling price shall be the lender's valuation listed above and shall include a handling charge of 30% of the selling price for AAM members (40% for non-members) payable to AAM in consideration of services rendered in the sale and exhibition of the work. The remaining percent of the selling price shall be payable to the lender contingent upon payment in full by the purchaser.
4. Unless the lender expressly elects to maintain his or her own insurance coverage, AAM will insure this loan under its finer arts policy for the amount listed on the face of this agreement under "Insurance Valuation" against all risks of physical loss or damage from any external cause on location during the period of the loan. There is a \$500.00 deductible on a per occurrence basis that will not be assumed by the museum for the price on loan. The maximum insurance value that will be covered is \$2000 (Insurance price listed on this Agreement) If the lender chooses to maintain his or her own insurance, AAM must be supplied with a certificate of insurance naming AAM as an additional assured or waiving subrogation against AAM. If the lender shall fail to supply AAM with such a certificate, this loan agreement shall constitute a release of AAM from any liability in connection with the work described on the face of this agreement.
5. Lender hereby agrees to remove from the AAM the artwork described on the face of this agreement, which is not selected for the exhibition.

Exhibition: Thurs., Mar. 22-Sun., Mar. 25. Hours: Thurs.-Sat.: 9:30am-4pm; Sun.: 12-4pm

Pick up of exhibited work: Sun., Mar. 25; 4-5pm (after the Flower Show's closing ceremony) or Tues., Mar. 27; 10am-4pm** *There will be a late fee of \$5 per day per piece. Late fee payable at time of late pickup. Thank you for your cooperation.*

6. ANY INSTALLATION/HANDLING INSTRUCTIONS THAT RELATE TO THE **SAFETY** OF YOUR WORK?:

The conditions of this loan as stated above have been read and understood by the undersigned and the undersigned acknowledges that there are no guarantees, conditions, restrictions or representations concerning this loan other than those contained on the face of this agreement.

UPON DELIVERY TO THE ATTLEBORO ARTS MUSEUM PLEASE COMPLETE:

(PRINT NAME OF ARTIST) _____ AGREES TO THE TERMS OF THIS LOAN AGREEMENT.

Are you the artist? Yes No If not, please print your name: _____

Number of pieces: _____ (maximum number of submissions = 2)

If all guidelines are followed by the artist, the AAM guarantees that at least one submission will be selected for the exhibition.

Amount paid: \$_____. **All fees are non-refundable.** Payable to the Attleboro Arts Museum.

- **One** submission: \$20 for museum members; \$25 for non-members

- **Two** submissions: \$30 for museum members; \$35 for non-members

Signature (required): X _____ Date: _____

AAM Staff: _____ Date: _____

UPON REMOVAL FROM THE ATTLEBORO ARTS MUSEUM COMPLETE:

Are you the artist? Yes No
If not, please print your name: _____

Number of pieces you are picking up: _____

Signature (required): X _____ Date: _____

AAM Staff: _____ Date: _____

Are you the artist? Yes No
If not, please print your name: _____

Number of pieces you are picking up: _____

Signature (required): X _____ Date: _____

AAM Staff: _____ Date: _____